

कर्मचारी भविष्य निधि संगठन

Employees' Provident Fund Organisation

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

(Ministry of Labour & Employment, Govt. Of India)

मुख्यालय / Head Office

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No.: WSU/10(1)2011/Changes in MAP

Date: 04 DEC 2015

To

All ACC (Zones)
All Regional P.F. Commissioners
In-charge of Regional/Sub Regional Offices.

Sub: Simplified UAN based withdrawal claim Form Nos. 19 (UAN), 10C (UAN) and 31 (UAN) – Instructions thereof.

Ref: HO circular dated 01.12.2015 (at Sl. No. 522 of EPFO website on 'office orders & circulars' for 2015-16)

Sir,

Please refer to the above said subject.

2. UAN based claim Form Nos. 19 (UAN), 10-C (UAN) and 31 (UAN) have been introduced in respect of all employees whose AADHAR Number and Bank details have been seeded as KYC and have been duly verified by the employer using digital signature and the details in form No. 11 new have been completed.

3. All the RPFC/OICs of ROs/SROS are hereby requested to accept the UAN based claim forms with immediate effect subject to the following conditions:-

- The AADHAR number and the bank account number of the employee are seeded as KYC and is digitally verified by the employer.
- All the details of the employee are available in Form No. 11 (New).
- A cancelled cheque containing the name of the employee, bank account number and IFS Code is attached with the claim form.

4. The employees satisfying above conditions are required to submit Form No. 19 (UAN), Form No. 10-C (UAN) and Form No. 31 (UAN) directly to the respective jurisdictional EPF Office. The attestation of employers on the claim Form No. 19 (UAN), Form No. 10-C (UAN) and Form No. 31 (UAN) is not required.

5. All other employees not fulfilling the above conditions shall continue to submit their claims for withdrawals in existing Form No. 19, 10-C & 31, as the case may be.

Yours faithfully,

(K.L. Goyal)
Addl. CPFC-I (F&A)